*You can ask another person to help you fill in this form if you like.*

*Versions of this form are available in some languages other than English on the Ministry Standards Commission website (*[*ministrystandards.org*](https://ministrystandards.org/)*).*

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| E tāpae ana koe i tāu ake amuamu, i te amuamu rānei a tētahi kē atu rānei? | | *Mōku ake anō* (✓) | *Mō tētahi atu tangata* (✓) |
| Mehemea e tāpae amuamu ana koe mō tētahi atu tangata, tuhia mai koa tō ingoa katoa me ō taipitopito whakapā: | | | |
| Ingoa |  | | |
| Wāhi noho |  | | |
| Waea/Kawereo |  | | |
| Īmēra |  | | |

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| **WĀHANGA A** | |
| Ingoa |  |
| Wāhi noho |  |
| Waea/Kawereo |  |
| Īmēra |  |
| *Kia mōhio mai koe ka hoatu pea tō ingoa ki te tangata e amuamutia ana e koe. Kāore ō taipitopito whakapā e hoatu ki taua tangata.*  Mehemea e māharahara ana koe ki te whākinga o tō ingoa ki te tangata e amuamutia ana e koe, tēnā, whakamāramatia mai koa te take: | |

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| **WĀHANGA B** | | | |
| Pakeke |  | | |
| Ira |  | | |
| He mema o nāianei koe o tētahi whakaminenga Mihinare? | | *Āe* (✓) | *Kāore* (✓) |
| Mehemea āe, tuhia mai ngā taipitopito |  | | |

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| **WĀHANGA C** | | |
| Ko wai e amuamutia ana e koe? | | |
| He aha te tūnga o nāianei o taua tangata i te Hāhi Mihinare (mehemea he tūnga ōna)? | | |
| Ko te tūnga i nohoia e ia i te wā o te whanonga e amuamutia ana e koe? | *Āe* (✓) | *Kāore* (✓) |
| Mehemea kāore, whakaahuatia koa te tūnga i nohoia ai e ia i te wā o te whanonga e amuamutia ana e koe: | | |
| I hea i puta mai ai te whanonga e amuamutia ana e koe?  *Me ngana koa ki te tuhi he rā, mārama, tau rānei e tika ana. Mehemea i tāruatia, e haere tonu ana rānei te whanonga, tuhia mai koa ngā rā tīmata, mutu kauāwhiwhi anō hoki.* | | |
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| **WĀHANGA D** |
| He aha te whanonga e amuamu ana koe?  *Whakaahuatia tikangia koa te whanonga e ai ki tō maumahara. Whakaurua koa ngā ingoa (mehemea e mōhiotia ana) o ngā tāngata e whakahuatia ana e koe. Āpiti he whārangi anō ki te kore e taea te whakarāpopoto tika i te whanonga ki te whārangi nei.* |
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| I pā rānei tēnei whanonga ki a koe anake, ki ētahi atu tangata, ki a koe rānei me ētahi atu? |
| Atu i a koe anō, he kaiwhakaatu anō rānei o tēnei whanonga?  Mehemea āe, whakarārangi koa i ō rātou ingoa me ngā taipitopito whakapā (mehemea e mōhiotia ana) |
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| **WĀHANGA E** | | | | | |
| Kua rīpoatahia e koe te whanonga e amuamu ana koe ki: | | | | | |
| Ngā Pirihimana o Aotearoa | *Āe* (✓) | *Kāore* (✓) | Mēnā he āe ētahi o ngā whakautu, tēnā, tuhia mai ngā taipitopito: | | |
| Tētahi atu mana whakaū ture | *Āe* (✓) | *Kāore* (✓) |
| Tētahi atu Pirihi, Pīhopa rānei | *Āe* (✓) | *Kāore* (✓) |
| Tētahi atu tangata | *Āe* (✓) | *Kāore* (✓) |
| Kua kōrerorero rānei koe, kua whakaanga rānei koe ki te tangata mō tana whanonga e amuamutia ana e koe? | | | | *Āe* (✓) | *Kāore* (✓) |
| Mehemea āe, inahea, i hea hoki? | | | | | |
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| I tua atu i tēnei puka, tērā rānei he reta, he īmēra rānei, he rekoata ānei e hāngai ana ki tō amuamu?  *(Other records may include, for example, text messages, social media messages, statements from other people who experienced or observed the conduct that you are complaining about etc. Statements from other people who experienced or observed the conduct that you are complaining about should be signed and dated by that person.)* | *Āe* (✓) | *Kāore* (✓) |
| If yes, please attach them to this complaint form and summarise them below.  *It is important that you provide all information that you hold that is relevant to your complaint.* | | |
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| **WĀHANGA F** | | |
| Kua tāpae koe he amuamu ōrite mō tēnei tangata ōrite tonu i mua? | *Āe* (✓) | *Kāore* (✓) |
| Mehemea āe, inahea? He aha te hua? | | |
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| E mōhio ana koe mehemea he ōrite te amuamu a ētahi atu tangata ki taua tangata anō? | *Āe* (✓) | *Kāore* (✓) |
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| I believe that the facts of my complaint are true. |
| Signed: |
| Date: |

Thank you for completing this form.

Please send the completed form and any attachments to:

Independent Registrar  
Ministry Standards Commission  
PO Box 87188  
Meadowbank  
Auckland 1742

or:

[registrar@ministrystandards.org](mailto:registrar@ministrystandards.org?subject=Ministry%20Standards%20Complaint%20Form)

The Independent Registrar will send you an information sheet about the complaints process, and will also keep you informed as the Title D process goes through its various stages.