*You can ask another person to help you fill in this form if you like.*

*Versions of this form are available in some languages other than English on the Ministry Standards Commission website (*[*ministrystandards.org*](https://ministrystandards.org/)*).*

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| --- | --- | --- | --- |
| O e faia mai lenei faitioga mo oe po’o mo se isi tagata? | | *mo a’u* (✓) | *Faia mo le isi tagata* (✓) |
| Afai o lo’o faia lenei faitioga mo le isi tagata, faamolemole ia tuuina mai uma lou igoa atoa ma faamaumauga o fesootaiga: | | | |
| Igoa |  | | |
| Nofoaga |  | | |
| Telefoni / Telefoni Feavea’i |  | | |
| Imeli |  | | |

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| **VAEGA A** | |
| Igoa |  |
| Nofoaga |  |
| Telefoni / Telefoni Feavea’i |  |
| Imeli |  |
| *Mo le silafia, e ono mafai ona tuuina atu lou suafa i lē o lo’o agai iai le faitioga, ae e le mafai ona tuuina atu iai ou faamaumauga o fesootaiga.*  Afai e te le manatu e tuuina atu lou suafa i lē o lo’o agai iai le faitioga, ona faailoa manino mai lea lona mafuaaga: | |

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| **VAEGA B** | | | |
| Tausaga/Matua o le Soifua |  | | |
| Ituaiga |  | | |
| O oe o se tagata lotu o le Ekalesia Enelagi? | | *Ioe* (✓) | *Leai* (✓) |
| Afai e Ioe, faamolemole faailoa mai |  | | |

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| **VAEGA C** | | |
| O ai o lo’o e faitio iai? | | |
| O lea le tulaga o lē o lo’o e faitio iai i le Ekalesia Enelagi (pe afai e iai)? | | |
| Na iai o ia i lona tulaga lea i le taimi o le amioga o lo’o e faitio mai ai? | *Ioe* (✓) | *Leai* (✓) |
| Afai e Leai, faamolemole faamatala mai le tulaga sa iai o ia i le taimi o le amioga o lo’o e faitio mai iai: | | |
| O le a le taimi na tupu ai le amioga o lo’o e faitio mai iai?  *Faamolemole ia tuuina mai taimi sa’o, aso po’o le masina po’o le tausaga. Afai o se amioga ua fai so’o ma faaauau ai pea ona fai, faamolemole ia tuuina mai taimi/aso na amata ma uma ai.* | | |
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| **VAEGA D** |
| O le a le amioga na faatino o lo’o e faitio iai?  *Faamolemole ia faamatala auiliili uma mai le amioga na fai. Ia tuuina mai foi suafa (pe afai e silafia) o so’o se tagata o lo’o agai iai lau faamatalaga. E mafai foi ona faapipii mai se isi itulau pe afai e le ofi ile avanoa o lo’o lalo atu ona faamatala auiliili mai ail au faitioga).* |
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| Na aafia ai na’o oe, nisi tagata po’o outou uma i lenei amioga? |
| E ese mai ia te oe, e iai nisi tagata na latou molimauina lea amioga?  Afai e iai, faamolemole ia tuuina mai o latou igoa faatasi ai ma faamaumauga mo fesootaiga (pe afai e silafia): |
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| **VAEGA E** | | | | | |
| Na e ripotia le amioga o lo’o ua e faitio mai iai i: | | | | | |
| Ofisa o Leoleo a Niu Sila | *Ioe* (✓) | *Leai* (✓) | Afai e Ioe, faamolemole ia tuuina mai uma faamaumauga talafeagai: | | |
| Isi ofisa o lo’o faamamaluina ai le tulafono | *Ioe* (✓) | *Leai* (✓) |
| Se isi Faifeau po’o se Toeaina | *Ioe* (✓) | *Leai* (✓) |
| Se isi tagata | *Ioe* (✓) | *Leai* (✓) |
| Na e faatalanoaina le tagata o lo’o agai iai lau faitioga i lana amioga? | | | | *Ioe* (✓) | *Leai* (✓) |
| Afai e Ioe, o fea ma o anafea foi na faatalanoa ai? | | | | | |
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| E ese mai i lenei itulau, e iai nisi tusi, imeli po’o nisi faamaumauga talafeagai e fesootai i lau faitioga?  *(Other records may include, for example, text messages, social media messages, statements from other people who experienced or observed the conduct that you are complaining about etc. Statements from other people who experienced or observed the conduct that you are complaining about should be signed and dated by that person.)* | *Ioe* (✓) | *Leai* (✓) |
| If yes, please attach them to this complaint form and summarise them below.  *It is important that you provide all information that you hold that is relevant to your complaint.* | | |
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| **VAEGA F** | | |
| Na e faia muamua se faitioga i le tagata lava lea e tasi? | *Ioe* (✓) | *Leai* (✓) |
| Afai e Ioe, o anafea? Ae o le a le taunuuga na iai? | | |
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| E te silafia pe na iai nisi tagata na latou faia muamua nisi faitioga e tali tutusa ma lau faitioga i lē o lo’o e faitio iai? | *Ioe* (✓) | *Leai* (✓) |
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| I believe that the facts of my complaint are true. |
| Signed: |
| Date: |

Thank you for completing this form.

Please send the completed form and any attachments to:

Independent Registrar  
Ministry Standards Commission  
PO Box 87188  
Meadowbank  
Auckland 1742

or:

[registrar@ministrystandards.org](mailto:registrar@ministrystandards.org?subject=Ministry%20Standards%20Complaint%20Form)

The Independent Registrar will send you an information sheet about the complaints process, and will also keep you informed as the Title D process goes through its various stages.