*You can ask another person to help you fill in this form if you like.*

*Versions of this form are available in some languages other than English on the Ministry Standards Commission website (*[*ministrystandards.org*](https://ministrystandards.org/)*).*

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| ‘Oku ke fai ‘a e lāunga ni ma’au, pe ‘oku ke fai fakafofonga’i ha taha kehe? | | *Ma’aku* (✓) | *Fakafofonga’i ‘a e tokotaha kehe* (✓) |
| Kapau ko ho’o fai ‘a e lāunga ni ‘o fakafofonga’i ha tokotaha kehe, kataki ka e ‘omi ho hingoa kakato pea mo e fakaikiiki kotoa ‘o e fetu’utaki: | | | |
| Hingoa |  | | |
| Tu’asila |  | | |
| Telefoni/to’oto’o |  | | |
| ‘imeili |  | | |

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| **KONGA A** | |
| Hingoa |  |
| Tu’asila |  |
| Telefoni/to’oto’o |  |
| ‘imeili |  |
| *Kataki ka ke fakatokanga’i ‘oku malava ke ‘ave ho hingoa ki he tokotaha koia ‘oku fai ki ai e laaunga. Ko e fakaikiiki kotoa ho fetu’utaki, ‘e ‘ikai ke fakahā ia ki ai.*  Kapau ‘oku ke hoha’a ‘i hono fakahā ho hingoa ki he tokotaha ‘oku fai ki ai e laaunga, kataki ka ke fakamahino ‘a e ‘uhinga: | |

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| **KONGA B** | | | |
| Ta’u |  | | |
| Tangata/Fefine |  | | |
| Ko ha memipa lolotonga koe ‘o ha Fakataha’anga Lotu Faka-‘Ingilani? | | *‘Io* (✓) | *‘Ikai* (✓) |
| Kapau ‘oku ‘Io, kataki ‘o tala |  | | |

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| **KONGA C** | | |
| Ko hai ‘oku ke launga’i? | | |
| Ko e haa e tu’unga lolotonga ‘o e tokotaha koia ‘i he Siasi Faka-‘Ingilani (‘o ka ‘oku ‘iai)? | | |
| Ko e tu’unga ia na’a ne ma’u ‘i he taimi na’a ne fakahoko ai e too’onga ‘oku ke lāunga ki ai? | *‘Io* (✓) | *‘Ikai* (✓) |
| Kapau ‘oku ‘ikai, kataki ‘o fakamatala’i ‘a e tu’unga na’a ne ma’u ‘i he taimi ‘o e too’onga ‘oku ke lāunga ki ai: | | |
| Na’e hoko ‘anefē ‘a e too’onga ‘oku ke lāunga ki ai?  *Kataki ka ke feinga ke ‘omi ‘a e ‘aho tonu pe mahina pe ta’u. Kapau na’e toutou pe hokohoko ‘a e too’onga, kataki ‘o ‘omi fakafuofua’i pē ‘a e ngaahi ‘aho kamata mo faka’osi.* | | |
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| **KONGA D** |
| Ko e haa ‘a e too’onga na’e/’oku fekau’aki mo ia ‘oku ke lāunga’i?  *Kataki ‘o fakamatala’i ‘a e too’onga ki he tonu taha teke ala lava. Kataki ‘o fakakau ‘a e ngaahi hingoa (kapau ‘oku ‘ilo) ‘o kinautolu ‘oku ke ‘uhinga ki ai. Fakapipiki ha lau’i pepa ‘o kapau ‘oku ’ikai lava ‘o fakama’opo’opo tonu ‘a e too’onga he ki’i vaha’a ko ‘eni ‘i lalo.* |
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| Na’e uesia ‘e he too’onga ko ‘eni ‘a koe tokotaha pē, kakai kehe, pē fakatou’osi ‘a ko e mo e kakai kehe? |
| Pea mo koe, ‘oku ‘iai mo ha toe kau fakamo’oni kehe ki he too’onga ko ‘eni?  Kapau ‘oku ‘iai, kataki kae hiki mai honau ngaahi hingoa mo honau ngaahi fetu’utaki kotoa (kapau ‘oku ‘ilo): |
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| **KONGA E** | | | | | |
| Kuo ke fakahaa ‘a e too’onga ‘oku ‘ai ke ke lāunga’i ki he: | | | | | |
| Kau Polisi ‘a Nu’usila | *‘Io* (✓) | *‘Ikai* (✓) | Kapau ‘oku ‘iai ha toe ngaahi tali ‘Io, kataki ‘omai hono ngaahi fakaikiiki: | | |
| ki ha ma’u mafai ngaaue fakalao kehe | *‘Io* (✓) | *‘Ikai* (✓) |
| ha toe Faifekau pe ha Pīsope | *‘Io* (✓) | *‘Ikai* (✓) |
| Ha toe taha kehe | *‘Io* (✓) | *‘Ikai* (✓) |
| Kuo ke talanoa’i pe fehangahangai mo e tokotaha ko ia ‘oku ‘ai ke ke launga’i ‘ene tō’onga? | | | | *‘Io* (✓) | *‘Ikai* (✓) |
| Kapau ‘Io, ‘i fee’ia mo ‘anefee’ia? | | | | | |
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| Kehe mei he foomu ko ‘eni, ‘oku toe ‘iai ha ngaahi tohi, ‘imeili pe ngaahi fakamatala kehe kau ki ho’o lāunga?  *(Other records may include, for example, text messages, social media messages, statements from other people who experienced or observed the conduct that you are complaining about etc. Statements from other people who experienced or observed the conduct that you are complaining about should be signed and dated by that person.)* | *‘Io* (✓) | *‘Ikai* (✓) |
| If yes, please attach them to this complaint form and summarise them below.  *It is important that you provide all information that you hold that is relevant to your complaint.* | | |
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| **KONGA F** | | |
| Kuo ke fai ha laaunga meimei tatau ‘o kau ki he tokotaha tatau ki mu’a? | *‘Io* (✓) | *‘Ikai* (✓) |
| Kapau ‘Io, ‘anefee’ia? Ko e haa ‘a e ola? | | |
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| ‘Oku ke ‘ilo pē ‘oku ‘iai ha kakai kehe kuo pe te nau fai ha lāunga tatau ki he tokotaha tatau? | *‘Io* (✓) | *‘Ikai* (✓) |
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| I believe that the facts of my complaint are true. |
| Signed: |
| Date: |

Thank you for completing this form.

Please send the completed form and any attachments to:

Independent Registrar  
Ministry Standards Commission  
PO Box 87188  
Meadowbank  
Auckland 1742

or:

[registrar@ministrystandards.org](mailto:registrar@ministrystandards.org?subject=Ministry%20Standards%20Complaint%20Form)

The Independent Registrar will send you an information sheet about the complaints process, and will also keep you informed as the Title D process goes through its various stages.